

Agenda: NIMBioS Working Group Meeting 1 (10-12 June 2015) (tentative)

Tuesday, 9 June

1900 Participants arriving in time are invited to gather for informal dinner (location to be determined)

[Based on flight schedules, this looks to be Jimmy, Erica, David, Mathias, and Marcus]

Wednesday 10 June

08:00-09:00 Breakfast at NIMBioS

09:00-09:05 Brief welcome (Jimmy or David)

09:05-09:25 Welcome (NIMBioS director)

09:25-09:35 Some organizational announcements (Jimmy or David):

- including authorship expectations (most, if not all papers are written by subgroups, and you can expect to be on the papers written by those subgroups)
- expectation that ideas worked on in the Working Group remain in the WG and do not get given to friends and colleagues elsewhere (important to develop a sense of trust among members, and to avoid additional colleagues being added to projects without consent of organizers/participants)
- it is hard to add new people to Working Group
- where is the bathroom, where are meals

09:35-09:55 Inspiring talk 1 (Jimmy or David): includes some original motivations for the group, and revisits the content of the proposal; introduces idea that WG will probably be divided into a series of subgroups (based on experiences of other working groups in past)

09:55-10:15 Inspiring talk 2: possibly Timothée Poisot (he has offered)

10:15-10:35 Inspiring talk 3 (?): to be determined

10:35-10:50 Coffee break

10:50-11:50 Brief, 4-5 minute introductions from all remaining participants (there are about 10 people, not counting those Skyping in)—no PowerPoint

11:50-12:00 Group photo

12:00-13:00 Lunch (catered, on site)

13:00-13:15 Introduction to the afternoon's activity: breaking participants into a series of 3 temporary subgroups of 4 people each, as a way of a) brainstorming ideas and b) getting everyone to have individually met each other. These subgroups are not permanent! As subgroups are working, they can write ideas on the board

13:15-13:45 Everybody joins their Subgroup 1: discussion within subgroup based on questions provided (these questions have not been determined yet)

13:45-14:15 Subgroups disperse; everybody joins their Subgroup 2: discussion within subgroup based on questions provided

14:15-14:45 Subgroups disperse; everybody joins their Subgroup 3: discussion within subgroup based on questions provided

14:45-15:00 Coffee break

15:00-17:00 (at this point, stuff starts getting flexible) General discussion about the ideas generated by subgroups; what are good ideas for us to work on (try to get everyone to participate, uncomfortable silences okay). By end, tell people to go off and think about these overnight, and we'll start picking best ideas the next morning

5-5:30 pm Reception with NIMBioS staff, researchers, faculty

Evening: some kind of dinner where people can informally meet (brewery? I'm not totally committed to this, but want some venue where ideally people can move around during the evening. I'm open to other options)

Thursday, 11 June

08:00-09:00 Breakfast at NIMBioS; people mark down favorite ideas from yesterday

9:00-10:00 More general discussion about pros and cons of popular ideas, and what ideas are best suited to the first set of subgroup projects

10:00-10:15 Coffee break

10:15-10:45 (tentative) More general discussion if needed, aim is to move towards establishing these subgroups

10:45 (tentative)-12:00 Subgroups meet in their own rooms and begin group work

12:00-13:00 Lunch (catered, on site)

13:00-16:00 Subgroups work on own

14:45-15:00 Coffee break

1600-1700 Everybody reconvenes for general discussion and updates

- Representatives from each subgroup report back on their group's activities
- Jimmy/David raise initially the issue of scheduling meeting 2 (preferably, sometime in the window November-January)

[Departures: Marie-Josée flies out at 19:27]

Dinner is on our own

After dinner: options exist for subgroups to meet, either in NIMBioS (after hours) or in the hotel

Friday, 12 June

8:00-9:00 Breakfast at NIMBioS

9:00-12:00 Subgroups work on own

10:00-10:15 Coffee break

12:00-13:00 Lunch (on site, catered)

13:00-14:15 Groups come back together to report on activities and plans (representatives update rest of working group)

14:15-15:00 General departure-related announcements/discussion:

- Schedule meeting 2
- Announce that there is a possibility of seeking NIMBioS funding as short-term visitors (if a subgroup wants to meet in between meetings)
- Discussion of moving to a web-hosting service other than Basecamp?

End of meeting 1 (those not departing may stick around later to work together until 17:00, when NIMBioS closes)

Departures:

Jimmy's flies out at 16:29

David and Erica fly out at 18:11

Ulrich flies out at 19:21

Dinner is on your own

Saturday, 13 June

All other participants depart